

External Evaluation
for New Taipei City Native English-Speaking Teachers

- The reasoning for this evaluation can be found in the contract in section 4.2, “External observation will also be conducted at least once every academic year by the personnel assigned by the Education Department of New Taipei City.”
- Evaluations will occur during the months of December and January.
- Two observers will be present for one entire class and will give feedback during the class period directly following the observed lesson. (If there are multiple teachers at one school, two observers will be sent for *each* teacher. i.e. LuJiang has three foreign teachers, so six observers will be sent to evaluate.)
- Feedback will be given orally during the feedback session, but teachers will also receive written feedback at a later date.
- Observers will use the evaluation rubric found in Appendix E in the contract.
- This evaluation makes up 30% of the total evaluation score a teacher will receive and will affect the teacher’s evaluation bonus.
- The total score for the external evaluation will be submitted to the teacher’s respective school and will be averaged with the remaining 70% of the evaluation.
- A score of 90 points or higher will receive the added benefit of one additional annual leave day to be used within the contract year.
- A score of less than 70 points will result in an additional evaluation in the next semester.
- A lesson plan must be submitted by December 8th to the New Taipei City Education Department. Teacher’s respective schools may request the lesson plans earlier.