

新北市114學年度第一學期雙語實驗課程學校 外籍英語教師專業社群運作實施計畫

新北教國字第1141921250號函

一、依據：

- (一) 新北市113-115學年度國民小學雙語實驗課程領航計畫。
- (二) 新北市114年度國民小學推動英語教育工作計畫。

二、實施目的：

- (一) 成立本市外籍英語教師專業社群，永續推動教學專業對話機制，提升本市外籍教師課程設計能力。
- (二) 藉由跨校社群研討方式，集結外師資源與能量，共同設計營隊教學活動，研發本市學童冬、夏令雙語學習營的課程模組。

三、辦理單位：

- (一) 主辦單位：新北市政府教育局
- (二) 承辦單位：新北市英語教育資源中心

四、參加對象：

- (一) 本市核定之113-115學年度之雙語實驗課程領航學校之外籍英語教師（須全程參與4次專業社群研討）。
- (二) 本市115年度雙語冬令學習營之承辦學校（白雲國小、南勢國小、大觀國小、武林國小、瑞芳國小），其承辦處室主任、組長及中籍協同英語教師（須參與第3、4次專業社群研討）（註：「中籍協同英語教師」係指擔任本年度雙語冬令營之協同中師）。

五、實施方式：

- (一) 成立專業社群（Professional Learning Communities，簡稱 PLC）：
將本市雙語實驗課程領航學校之外籍英語教師分成5組：
 1. PLC1：竹圍國小、淡水國小、鄧公國小、五華國小、鷺江國小、白雲國小、永福國小等7校之外師，共7名。
 2. PLC2：麗林國小、頭湖國小、新林國小、南勢國小、麗園國小、明志國小、民安國小等7校之外師，共7名。
 3. PLC3：昌平國小、中信國小、思賢國小、文聖國小、江翠國小、大觀國小、新莊國小等7校之外師，共7名。

4. PLC4：龍埔國小、武林國小、頂埔國小、修德國小、二重國小等5校之外師，共7名。
5. PLC5：安坑國小、大豐國小、頂溪國小、北新國小、新和國小、自強國小、瑞芳國小等7校之外師，共8名。

(二)社群研討地點：共4次（3次實體會議、1次線上會議）

1. 第一次會議：本市修德國小夢想樓 B1大禮堂
（地址：新北市三重區重陽路三段3號）
2. 第二次會議：線上辦理
（由外師小組長自行開設會議室連結並主持會議）
3. 第三次會議：本市修德國小夢想樓 B1大禮堂
（地址：新北市三重區重陽路三段3號）
4. 第四次會議：本市115年度雙語冬令學習營之各承辦學校
 - (1)白雲國小：新北市汐止區民權街二段90號
 - (2)南勢國小：新北市林口區南勢五街2號
 - (3)大觀國小：新北市板橋區大觀路一段30號
 - (4)武林國小：新北市樹林區保安街二段151號
 - (5)瑞芳國小：新北市瑞芳區中山路2號

(三)社群研討時間及方式：專業社群研討以週三下午共同不排課時段辦理，時間皆為下午2:00~5:00，本學期社群詳細研討日期請見下表。外師社群研討由本市英語教育資源中心外籍教學顧問 Mr. Dwight Kilborn 擔任社群主持人，帶領各群組外師發展5個不同主題軸之冬令雙語學習營課程模組。社群研討內容及雙語冬令營活動規劃繳交資料日程如下：

場次	日期	地點	參與人員	研討內容	備註
Meeting 1	10/15 (三)	修德國小	PLC1~PLC5 所有成員務必出席	<ul style="list-style-type: none"> ● 相見歡、推選外師小組長 ● 討論冬令營之主題、風格、運作模式 ● 架構營隊課表 ● 外師組長於當日會議結束後，10/17(五)前上傳營隊課表 	
Meeting 2	11/05 (三)	線上辦理	PLC1~PLC5 所有成員務必出席	<ul style="list-style-type: none"> ● 共備冬令營教案 	<ul style="list-style-type: none"> ● 由外師小組長開設線上會議室連結，並主持會議。

資料 繳交	11/26 (三) 之前上 傳至 NAS2	<ul style="list-style-type: none"> ● 活動教案：教學活動、團康活動、手作活動、開閉幕式流程及內容規劃 ● 教材教具需求清單：教材對應活動以及哪一天要使用、物品數量、物品相關照片 			
Meeting 3	12/10 (三)	修德國小	①PLC1~PLC5所有外師務必出席 ②冬令營承辦學校處室主任、組長及中籍協同英語教師務必出席	<ul style="list-style-type: none"> ● 外師與承辦學校討論營隊課程、協同教師配合方式，以及教材教具採購清單 ● 安排協調外師授課場地 ● 承辦學校與外師小組建立通訊群組以利聯繫 ● 外師依照承辦校場地及教材討論配置，完成修訂調整營隊課程教案 ● 外師組長於當日會議結束後，12/12(五)前上傳最終版教具需求購買清單至 NAS2；並持續與承辦校合作確認最終之購買清單 	
資料 繳交	01/08 (四) 之前上 傳至 NAS2	<ul style="list-style-type: none"> ● 教材：教學簡報、學習單 			
Meeting 4	01/14 (三)	白雲國小 南勢國小 大觀國小 武林國小 瑞芳國小	①PLC1~PLC5所有外師務必出席 ②冬令營承辦學校處室主任、組長及中籍協同英語教師務必出席	<ul style="list-style-type: none"> ● 學校環境設備介紹 ● 外師說明營隊活動大綱 ● 確認協同中師配合事項(學生到校及離校安排、午餐指導) ● 確認活動場地位置 	

				● 採購之教材教具分配 安置	
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六、注意事項：

- (一) 本局核予與會外師公假出席各次會議，本計畫實施內容請務必轉達所屬外師，相關資訊英文版請見附件一。
- (二) 依據聘僱契約規範，外師均須全程參與4次專業社群運作會議，若因不可抗力無法出席，則須依契約規定辦理請假事宜，學校並應同時主動知會本市英語教育資源中心，本案聯絡人：莊惠如教師，聯絡電話：2980-0495分機184。
- (三) 外師出席及參與狀況、專業態度、作業或教案等繳交情形，將納入外師考核，亦為雙語學校評鑑向度之一，上述4次社群會議日期應避免准假並責成外師準時參與。
- (四) 本市115年度雙語冬令學習營之承辦學校處室主任、組長及中籍協同教師參加專業社群討論第3、4次會議時核予公假出席、課務派代。
- (五) 研討場地不提供停車服務，請盡量搭乘大眾運輸工具前往，並協助提供外師交通方式。另考量距離遠近，應酌予核給外師路程假。修德國小交通資訊請參見附件二。
- (六) 為配合本市節能減碳政策，請轉知與會外師自備環保杯。

七、獎勵措施：

依本局核定之「114年度國民小學推動英語教育工作計畫」進行敘獎：承辦本案之學校相關工作人員表現優異者，依據「公立高級中等以下學校校長成績考核辦法」第7條第2項第3款第2目嘉獎1次及「公立高級中等以下學校教師成績考核辦法」、「新北市政府所屬各級學校及幼兒園辦理教師敘獎處理原則」附表第41項第2款規定辦理敘獎，主辦一人嘉獎2次，協辦人員至多4人嘉獎1次。

八、經費來源：由本市「114年度國民小學推動英語教育工作計畫」項下支應。

九、本計畫奉核後實施，修正時亦同。

附件一：

Professional Learning Communities of New Taipei City Native English-Speaking Teachers

Professional Learning Communities (PLCs) are meetings for teachers to develop curriculum for summer and winter camps, which is required for New Taipei City Native English-Speaking Teachers (NESTs). NESTs have been grouped by area into 5 PLC groups. These PLC groups will participate in three in-person PLC meetings and one online PLC meeting during this fall semester. All NESTs are required to attend each PLC meeting to prepare for camp.

PLC Meeting Goals:

Meeting 1: In-Person (10/15/2025)

Meeting 1 will be conducted at Xiude Elementary School. This meeting will cover the operational details for the implementation of the camp, such as; locations, dates, times, camp compensation, lead teacher roles, co-teacher roles, camp schedule, camp themes, lesson creation assignments, lesson titles, e-Class PLC group chat communication, and NAS2 online file sharing system. By the conclusion of the meeting, each PLC group will submit a *Camp Trajectory* document for their camp to NAS2 (Due on Friday, October 17th, 2025.).

Meeting 2: Online Lesson Collaboration (11/05/2025)

Meeting 2 will be set up and conducted by the PLC group Lead Teacher. This online meeting is an opportunity for NESTs to collaborate with their fellow PLC group members on lesson creation, provide peer feedback or ideas for lesson(s) development and to discuss purchase list budget disbursement.

Task Assignments 1 (11/26/2025):

Following Meeting 1 and before Meeting 3, each NEST is required to complete their assigned lesson creation assignments on the *Camp Trajectory* document, as well as, a purchase list of materials required for each lesson. This is to be completed on the appropriate template for each lesson provided on NAS2. All documents are required to be uploaded to the appropriate folder on NAS2 by Wednesday, November 26th, 2025.

Meeting 3: In-Person (12/10/2025)

Meeting 3 will be conducted at Xiude Elementary School. NESTs will meet with the host school to which each PLC group has been assigned. At the meeting, NESTs will present their *Camp Trajectory* document, a brief overview of the lessons, discuss the purchase list, create a line of communication, and discuss facility needs. Each PLC group Lead Teacher will also need to upload to NAS 2 an updated version of the camp Purchase List (Due on Friday, December 12th, 2025.).

Task Assignments 2 (01/08/2026):

Following Meeting 3, and before Meeting 4, each NEST is required to upload the final draft of content materials (PPTs and Handouts) for the individual lesson creation

assignments on their individual PLC group *Camp Trajectory* document. All documents are required to be uploaded to the appropriate folder on NAS 2 by Thursday, January 8th, 2026.

Meeting 4: In-Person (01/14/2026)

Meeting 4 will be conducted at the host school to which each PLC group has been assigned to. PLC group members will confirm the camp schedule with the host school, confirm the co-teacher roles, cover the student's arrival and departure plan, tour the facility to view the locations and requested room equipment of the classrooms, auditorium, and indoor/outdoor spaces to be used during camp, and to verify that all purchase list items are present and allocated to the proper NEST.

PLC Groups and Meeting Time

Group	School	Time & Location
PLC1 (7 teachers)	竹圍國小 - Zhuwei Elementary School Ms. Khutso Zynddy Themba	Meeting 1: October 15 th Wed. 2:00~5:00 p.m. Xiude Elementary School
	淡水國小 - Tamsui Elementary School Mr. Gregory Edward Earle	
	五華國小 - Wuhua Elementary School Ms. Sizakele Jama	Meeting 2: November 5 th Wed. 2:00~5:00 p.m. Online, hosted by Lead Teacher
	鄧公國小 - Dengkong Elementary School Ms. Hanna Mae Gales Dioleste	
	鷺江國小 - Lujiang Elementary School Mr. Jozua van Bakel	Meeting 3: December 10 th Wed. 2:00~5:00 p.m. Xiude Elementary School
	白雲國小 - Baiyun Elementary School Ms. Joanna Chris Vergara De Veyra	
	永福國小 - Yongfu Elementary School Ms. Iriz Tejam	
PLC2 (7 teachers)	麗林國小 - Lilin Elementary School Ms. Rorisang Millicent Rabalago	Meeting 4: January 14 th Wed. 2:00~5:00 p.m. Winter Camp Host Schools
	頭湖國小 - Touhu Elementary School Ms. Maria Nelavel Aseniero Balaobao	
	新林國小 - Xinlin Elementary School Ms. Etosha Elizabeth Taylor	
	麗園國小 - Liyuan Elementary School Mr. Davidson III Albarico Pillado	
	南勢國小 - Nanshi Elementary School Mr. Darcy Lopez	
	明志國小 - Mingzhi Elementary School Ms. Su-Neng Lin	
	民安國小 - Minan Elementary School Ms. Tamara Nicola Wentzel	
PLC3 (7 teachers)	昌平國小 - Changping Elementary School Ms. Troe-Shaw Shirae Williams	
	中信國小 - Zhongxin Elementary School Ms. Stephanie James Close	
	思賢國小 - Sixian Elementary School Ms. Amanda Charlotte Mkhize	

PLC Groups and Meeting Time

Group	School	Time & Location
	文聖國小 - Wensheng Elementary School, Ms. Charmie Lynne Gudarido Lin	Meeting 1: October 15 th Wed. 2:00~5:00 p.m. Xiude Elementary School Meeting 2: November 5 th Wed. 2:00~5:00 p.m. Online, hosted by Lead Teacher
	江翠國小 - Jiangcui Elementary School Mr. Charles Martin Kempf	
	新莊國小 - Xinzhuang Elementary School Ms. Annie Wang	
	大觀國小 - Daguan Elementary School Ms. Barbara Marie Weber	
PLC4 (7 teachers)	龍埔國小 - Longpu Elementary School Ms. Michelle Vatcher Ms. Angela Patrice Yap Lara	Meeting 3: December 10 th Wed. 2:00~5:00 p.m. Xiude Elementary School Meeting 4: January 14 th Wed. 2:00~5:00 p.m. Winter Camp Host Schools
	修德國小 - Xiude Elementary School Ms. Monatullah Galal AbdelHalim Ms. Sanelie Ndlovu	
	二重國小 - Erchong Elementary School Ms. Julia Madonna Emmanuel	
	頂埔國小 - Dingpu Elementary School Mr. Benjamin Eric Vandiver	
	武林國小 - Wulin Elementary School Ms. Tertia Mokwena	
PLC5 (8 teachers)	安坑國小 - Ankeng Elementary School Mr. Christopher John Cordovas	
	大豐國小 - Dafeng Elementary School Ms. Althea Shuting Zhao	
	頂溪國小 - Tinghsi Elementary School Mr. Tracy Charles Brashaw	
	北新國小 - Beixin Elementary School Ms. Nocthula Lesego Nimalima	
	瑞芳國小 - Ruifang Elementary School Ms. Daniella Canales Nuñez Mr. Fidel Amante Ramos	
	新和國小 - Xinhe Elementary School Ms. Christine LY	
	自強國小 - Ziqiang Elementary School Ms. Leslie Ruth Cantalejo Mayormita	

Transport Information

Xiude Elementary School

No. 3, Sec. 3, Chongyang Rd., Sanchong Dist., New Taipei City 241, Taiwan (R.O.C.)

※If you take the bus, you can get off at any of the following bus stops:

Xiude Elementary School, Xiude Elementary School (Sanchong), Tatung Park, Sanchong, or Sanchong Stadium.

- (1) **Xiude Elementary School bus stop:** 261、1212、F303、Orange25、1070、6606、6606A.
Exit the bus and walk towards 7-11. Turn left and Xiude Elementary school will be on your right hand side.
- (2) **Xiude Elementary School (Sanchong) bus stop:** 1070
Exit the bus and walk towards 7-11. Turn left and Xiude Elementary school will be on your right hand side.
- (3) **Tatung Park bus stop:** F303.
Exit the bus and walk forward. Xiude Elementary school will be on your left hand side.
- (4) **Sanchong bus stop:** 933、F301、Yellow2.
Exit the bus and walk forward till you see Hi-Life. Make a right turn and go straight down Minsheng St. When you see the Ubike parking station, turn left and walk forward. Xiude Elementary school will be on your left hand side.
- (5) **Sanchong Stadium bus stop:** 1802、1802A、1819
Exit the bus, walk straight and turn right on Daren St. Go forward till you see Hi-Life and turn left on Chongyang Rd. Sec3, Ln. 5. Walk straight and Xiude Elementary school will be on your left hand side.

※MRT Cailiao Station Exit 3

- (6) Turn left and walk along New Taipei Blvd. See Starbucks and turn right on Shiqian St. Cross the street and continue straight passing Hi-Life on Minsheng St. . When you see the Ubike parking station, turn left and walk forward. Xiude Elementary School will be on your left hand side.

